

RECORD OF DECISION TAKEN BY CABINET MEMBER

This form must be completed by or on behalf of the relevant Cabinet Member immediately after any decision has been made and sent to the Chief Executive for publication in accordance with the Council's Constitution.

Summary of Matter or Issue Requiring Decision	Revenue Budget 2015/16 - Highways, Planning, Design and Public and Community Transport Fees & Charges	
Decision Taken (i.e. approved/not approved together with any caveats)	Approved/ Not approved (Please delete as appropriate)	
Summary of Reason(s) for Decision Taken (alternatively, attach copy of any report or other document setting out reasons)	See attached.	
Summary of Alternatives or Options considered and rejected (alternatively, attach copy of any report or other document setting out alternatives/options)	Option is to retain existing fees & charges which would impact on the approved revenue budget for 2015/16.	
Details of any personal interest or conflict of interest and dispensation granted to the Cabinet Member(s) involved in or consulted upon this decision	None known to the Heads of Highways, Capital Development and Waste Management, Services for Communities and Planning, Transportation and Environment.	
Contact for enquiries/further information	Name: Ann Heppell Tel: 01392 382237 Email: ann.heppell@devon.gov.uk	
A copy of this Notice will be published on the Council's website (http://www.devon.gov.uk/dcc/committee/mingifs.html) and any supporting documentation considered by the individual taking this decision and relevant to the matter shall also be made available for inspection by the public		
Signature of Cabinet Member	Councillor Stuart Hughes	Date: 19 March 2015

Originator: Ann Heppell
Copy to: Councillor Andrew Moulding, Chairman of Place Scrutiny Committee
David Whitton/John Smith/Dave Black/Sandra Clarke/ A/COM.CH (1797)
Paul Bartlett/ Denise Travers - Finance

**Head of Highways, Capital
Development and Waste
Head of Services for Communities
Head of Planning, Transportation and Environment**

Councillor Stuart Hughes
102 Temple Street
Sidmouth
Devon
EX10 9BJ

County Hall
Topsham Road
Exeter
EX2 4QD

Tel: (01392) 383379
Email: environment@devon.gov.uk
Fax: (01392) 381459

Ref: A/COM(1797)
11 March 2015

Dear Councillor Hughes

Revenue Budget 2015/16 – Fees and Charges

I am writing to ask if you will make a decision in accordance with Paragraph 11 of the County Council's Scheme of Delegation by approving the detailed schedule of fees and charges for:

- Highways, Planning and Design
- Public and Community Transport

As in previous years the principle that has been applied in reviewing the charges is to ensure that where the charge is at the discretion of the authority, the charge is set at a level to at least break-even in terms of cost recovery and where appropriate, to achieve the optimum level of income to the authority.

The review for 2015/16 considered the impact of any changes made in 2014/15 and the current economic climate. Consequently the majority of the charges have been increased by inflation having been frozen in 2013/14. Additionally as explained in the cabinet report new charges are proposed for historic environment services. The first of these relates to charges for the licenced, commercial use of data supplied from the Historic Environment Record; such charges are intended to cover the staff and associated costs of providing these data. The second set of charges relates to the provision of a specialist advisory service to landowners and developers, prior to their submission of planning applications. Such charges are currently standard practice in many other upper tier and unitary authorities. The income generated by these charges will be used to offset required budget saving as suggested at the Joint Scrutiny Meeting and will help to protect the provision of these statutory services.

Continued/....

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Strategic Director Place: Heather Barnes

Within the Highways budget it is proposed that Resident Permit charges increase by £10 per annum to reflect the actual cost of implementing, enforcing and maintaining these schemes, with a proposed higher charge of £50 per annum for second permits for higher emission cars to promote greener travel choices and improve air quality. In addition, a range of new dispensation permits is to be made available to improve quick access to permits for certain business activities e.g. tradespeople undertaking works in resident permit zones. Pay and display charges are being reviewed in order to update charges to be in line with the long standing aim of promoting off street parking/car parks for long stay and on street places for shorter stays. In practice this means longer stay tariffs (above 1hr) will be brought in line with District off street long stay tariffs, with short stay tariffs mainly staying at the current lower level. Residential disabled bay provision is currently being reviewed with consideration of a charge to the applicant for the associated lining and signing works (around £150). This is like many other local authorities that have made the decision to continue to supply these bays. In a similar vein Access Protection Markings will be included for a charge to applicant for associated costs (around £60). Other Highways charges have been reviewed and brought in line with other authorities. This has resulted in some charges increasing above inflation and new charges being introduced to provide a more flexible pricing structure. Please note that the changes to fees and charges proposed in sections 7, 22 & 30 are subject to further consultation. Therefore, these fees and charges are for agreement subject to consideration of any significant objections received.

Please find enclosed two copies of the Cabinet Member Decision form, to enable you to formally advise of your decision. I would be pleased if you could advise me of your decision by 25 March by returning one copy of the decision form in the enclosed pre-paid envelope.

If you require any further information, please contact Ann Heppell by telephoning (01392) 382237 or e-mailing ann.heppell@devon.gov.uk

In accordance with procedures a copy of this letter has been sent to Councillor Andrew Moulding as Chairman of Place Scrutiny Committee.

No action will be taken until all Members of the County Council have been advised of your decision and five working days have elapsed to enable Members to request that the decision be referred to the full Cabinet for consideration or called in by Place Scrutiny Committee for consideration.

Yours sincerely

David Whitton
Head of Highways,
Capital Development
and Waste

John Smith
Head of Services for
Communities

Dave Black
Head of Planning,
Transportation and
Environment

Enclosed: Record of Decision x 2
Pre-paid envelope

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Strategic Director Place: Heather Barnes

PROPOSED FEES AND CHARGES 2015/16: Highways, Planning, Transport Services and Engineering Design Group

Service		Current charge 2014-15	Proposed charge 2015-16	if changed put yes
1 Traffic and Road Safety Data				
1.1 Accident/Traffic Statistics				
(a)	Members of the Public			
	(i) First request normally supplied free of charge, but minimum charge for additional requests:	£95 + VAT	£95 + VAT	
	(ii) Extensive first requests (ie those that require supplementary research)	£60 + VAT	£60 + VAT	
(b)	Consultants, Solicitors			
	(i) Minimum charge for all requests.	£145 + VAT	£145 + VAT	
	(ii) Automatic Traffic Counter Speed or Volume Data: For each additional Report for same location (excluding Minimum Charge)	£45 + VAT	£45 + VAT	
	(iii) Manual Traffic Count Data: For sites with up to 3 arms	£145 + VAT	£145 + VAT	
	(iv) For sites with 4 arms	£290 + VAT	£290 + VAT	
	(v) Complex sites / junctions	Individual quotation	Individual quotation	
(c)	Small Business [Hotels etc.] Minimum charge for each request	£70 + VAT	£70 + VAT	
(d)	Emergency Services, Local Authorities and Students [or people requesting data for Planning Appeal when a Planning Application has been turned down on traffic or accident grounds].			
(e)	Solicitors and Insurers requests for information from video and surveillance tapes	£122 + VAT	£122 + VAT	
(f)	CCTV Data subject requests (as defined by the Data Protection Act 1998)	Max prescribed by Law (DPA 1998) (currently £10.00 including VAT)	Max prescribed by Law (DPA 1998) (currently £10.00 including VAT)	
(g)	Traffic Data Survey Requests	Individual quotations to cover costs and overheads + 15% + VAT	Individual quotations to cover costs and overheads + 15% + VAT	
1.2 Signal Timing/Operations Information [Per Junction]				
(a)	Emergency Services, Local Authorities, Students	Nil		
(b)	All other enquiries Minimum charge for each request	£76 + VAT	£78 + VAT	YES
(c)	All further enquiries - at an hourly rate	£45/hr + VAT	£45/hr + VAT	
1.3 Traffic Forecasts				
(a)	Emergency Services, Local Authorities, Students	Nil	Nil	
(b)	All other enquiries	Staff time rate + 15% + VAT	Staff time rate + 15% + VAT	
1.4 Portable Traffic Signals (no longer able to charge for approval only)				
(a)	Charge for written site approval/authorisation where application is received 7 days or more in advance	Nil	Nil	
(b)	Charge for written site approval/authorisation where application is received less than 7 days in advance	Nil	Nil	
(c)	Charge for works carried out on plan and application	£46 /hr + disbursements + VAT	£46 /hr + disbursements + VAT	
1.5 Turning Traffic Signals Off/On				
(a)	Charge for turning off and bagging traffic signal heads	At cost + 10% + VAT	At cost + 10% + VAT	
2 Technical Reports				
2.1	Work report for consultants/solicitors on CD	Minimum charge £286+VAT	Minimum charge £286+VAT	
3 Provision of Information Relating to Environmental Matters				
3.1 General Queries				
(a)	Staff time	£54 /hr + disbursements + VAT	£54 /hr + disbursements + VAT	
(b)	For supplying other Maps, Plans etc, charges in addition to staff time	At cost + 15% + VAT	At cost + 15% + VAT	
	(i) Plans etc per copy	Maximum of £100	Maximum of £100	
	(ii) Photocopying/printing per sheet/side black & white A4	10p (incl VAT)	10p (incl VAT)	
	Photocopying/printing per sheet/side black & white A3	20p (incl VAT)	20p (incl VAT)	
	Photocopying/printing per sheet/side colour A4	50p (incl VAT)	50p (incl VAT)	
	Photocopying/printing per sheet/side colour A3	75p (incl VAT)	75p (incl VAT)	
	(iii) DCC Copyright fee on each plan	£557 + VAT	£557 + VAT	
	(iv) Postage and use of other facilities	Actual cost + VAT	Actual cost + VAT	
3.2 Specific Queries				
(a)	A4 photocopy of part of plan at any scale showing effect of road proposal on a private property	Free to private owner	Free to private owner	
(b)	Plan based 1/25000 Maps	£32	£32	
(c)	Plan based on 1/25000 Maps with some additional survey, e.g. contours	£51	£51	
(d)	Plan based on original survey at 1/1250 or 1/500 scale but narrow band of detail	£176	£176	
(e)	As above but with wide band of detail or complete sheet of detail	£354	£354	
(f)	Proposed levels from computer printout for limited frontage	£46 /hr + disbursements + VAT	£46 /hr + disbursements + VAT	
(g)	Borehole log	£268 + VAT	£268 + VAT	
(h)	Trial pit log	£116 + VAT	£116 + VAT	
5 New Roads and Street Works Act 1991				
5.1 (a)	Streetworks Reinstatments (Investigatory/ Remedial Works)	Actual cost based on rates contained in Term Maintenance contract plus overheads	Actual cost based on rates contained in Term Maintenance contract plus overheads	
(b)	Staff time prosecuted	£69.14 p/h + VAT	£69.14 p/h + VAT	
(c)	Staff time coring	£65.12 p/h + VAT	£65.12 p/h + VAT	
(d)	Staff time investigation	£55.75 p/h + VAT	£55.75 p/h + VAT	

5.2 (a)	Copy of Street-works Register Defect notice	£29 + VAT	£29 + VAT	
(b)	Copy of inspectors check list	£29 + VAT	£29 + VAT	
5.3	NRSWA Inspection Fees (Charges set by Legislation)			
(a)	Random Sample	£50	£50	
(b)	Investigatory Works	£47.50	£47.50	
(c)	Defect Inspections	£47.50	£47.50	
(d)	Third party inspection	£68	£68	
(e)	Fixed Penalty Notice (If paid within discount period of 29 days)	£80	£80	
(f)	Fixed Penalty Notice (If paid after discount period of 29 days)	£120	£120	
5.4	Street Works Licence (Charges set by Legislation) Section 50 Licences			
(a)	New apparatus:			
(i)	Capital fee	£120	£120	
(ii)	Administration fee	£120	£120	
(iii)	Inspection fee	£150	£150	
(IV)	Additional Inspection Fees		£75 for each 200 metres of excavation over the initial 200 metres	YES
	Total licence fee	£390	£390	
(b)	Existing apparatus:			
(i)	Administration fee	£120	£120	
(ii)	Inspection fee	£150	£150	
(iii)	Additional Inspection Fees		£75 for each 200 metres of excavation over the initial 200 metres	YES
	Total licence fee	£270	£270	
(c)	Section 50 Licence for temporary apparatus (e.g. traffic counters)	£55	£0	YES
(c)	Construct a Solar or wind farm		£470	YES (Added a service title)
(d)	Undertake traffic counting Survey by placing temporary counting equipment		£70	YES
(e)	Carry out CCTV survey or inspection via a manhole		£55	YES (Added a service title)

5.5 Temporary Road Closure Applications				
(a)	Closure/Restrictions by Order	£800	£800	
(b)	Closure/Restrictions by Notice	£200	£300	Yes
(c)	Extension	£200	£200	
(d)	Deferred start date (where an order has already been processed and advertised and has to be re-advertised)	£500	£500	
(e)	Cancellation of Temporary Traffic Regulation order -			
(i)	Before Public notice is advertised in local paper	£200	£300	Yes
(ii)	After Public notice has been advertised in local paper	£800	£800	
	Special events – not more than 3 days	See below (g) to (i)		
(f)	Charges depends on the organisers involved and No. of people attending the event			
(g)	Special events – Class A	£200	£200	
(h)	Special events – Class B	£75	£75	
(i)	Special events – Class C	Nil	Nil	
(j)	No Waiting Cones not returned	£5 per cone		
(k)	Temporary No waiting signs if not returned		£40 per sign	Yes

6 General Debtor Works				
6.1	Damage to Immobile Property	Actual cost + overheads	Actual cost + overheads	
6.2	Clearance of accident debris	Actual cost + overheads	Actual cost + overheads	
6.3	Attend accident site and inspect highway	Actual cost + overheads	Actual cost + overheads	
6.4	Other Debtors	Actual cost + overheads + VAT where applicable	Actual cost + overheads + VAT where applicable	

7 Doctors' Parking Spaces				
7.1	Charge per space	1 st year £200 then £50 per annum	1 st year £500 then £100 per annum	Yes

8 Public Rights of Way				
8.1	Supply of maps larger than A3	£25 plus Ordnance Survey copyright fee	£25 plus Ordnance Survey copyright fee	
8.2	Photocopying: A4 black & white A3 black & white A4 colour A3 colour	10p (incl VAT) 20p (incl VAT) 50p (incl VAT) 75p (incl VAT)	10p (incl VAT) 20p (incl VAT) 50p (incl VAT) 75p (incl VAT)	
8.3	Status/Claim Enquiries	Staff time at £46 /hr + disbursements + VAT with minimum charge of £15 + VAT per enquiry	Staff time at £46 /hr + disbursements + VAT with minimum charge of £15 + VAT per enquiry	
8.4	Public Path Orders (HA s26,118,119,1182a,1192a) Town and Country Planning Act (s257 and s261)			Change in service title
(a)	Right to Apply - application fee		£500	Yes new charge
(b)	Administration costs up to committee stage	£400	£500	Yes
(c)	Order making costs	£400	£500	Yes
(d)	Advertising	Actual cost (approx £600)	Actual cost (approx £800)	Yes
8.5	Temporary Closures:			
(a)	Special events up to 3 days (RTRA s16A)	£200	£250	Yes
(b)	Agricultural Works up to 3 months (HA s135)	£350	£400	Yes
(c)	5 day or 21 day Notice (RTRA s14)	£200	£250	Yes
(d)	6 months order (RTRA s14)	£800	£1,000	Yes
(e)	Applications to Secretary of State for extensions	£350	£350	Yes
8.6	Magistrates Court Applications (HA s117)			
(a)	Undertaking formal consultations	£400	£500	Yes
(b)	Making application to Magistrates' Court	£1,000	£1,000	

(c)	Advertising	Actual cost (approx £300)	Actual cost (approx £400)	Yes
8.7	Section 31 (6) deposits	£420	£420	
8.8	Commemorative Waymark disc		£10	Yes
9 Licences				
9.1	Overhead Structures	Applicants £64 per licence plus one off capital payment of £106	Applicants £64 per licence plus one off capital payment of £106	
9.2	Planting trees	Applicants £64 per licence plus one off capital payment of £106	Applicants £64 per licence plus one off capital payment of £106	
9.3	Skip Permission (Section 139) Consideration of application to place skip on highway			
(a)	(i) Applications giving 10 or more days notice	£45	£55	Yes
	(ii) Emergency applications giving less than 10 days notice	£100	£100	
(b)	Where an additional site visit is required during consideration of application for permission to place skip on highway or to monitor compliance	£70	£70	
(c)	Extension to the permit period	£45	£45	
9.4	Scaffold and Gantry Licence (Section 169, 171 and 172) Consideration of application for licence to place scaffolding, hoarding or other structure on highway.			
(a)	(i) Applications giving 10 or more days notice	£45	£55	Yes
	(ii) Emergency applications giving less than 10 days notice	£100	£100	
(b)	Where an additional site visit is required during consideration of application for permission to place scaffold on highway or to monitor compliance	£70	£70	
(c)	Extension to the licence period	£45	£45	
10 Section 38 Agreements				
10.1	All Section 38 Agreements are charged on the same basis	6% of the estimated cost of the highway works	6% of the estimated cost of the highway works	
10.2	Where works are major or exceed £1m then special fees may be required for technical approvals, inspection and approval of works etc	Each individual case is subject to negotiation.	Each individual case is subject to negotiation.	
11 Section 106 and 278 Agreements				
11.1	(a) Cost of preparing the agreement, technical approvals and the inspection of works	4.5% of the Bond Value of works	4.5% of the Bond Value of works	
	(b) Inspection and approval of works	2.5% of the Bond Value of works	2.5% of the Bond Value of works	
11.2	Where works are major or exceed £1m then special fees may be required for technical approvals, inspection and approval of works etc	Each individual case is subject to negotiation.	Each individual case is subject to negotiation.	
11.3	In addition to 11.1 (a) and (b) the following work will be recharged at cost:			
	(i) Traffic signal design and installation	At cost	At cost	
	(ii) Preparation and advertisement of traffic orders	At cost	At cost	
	(iii) Any extraordinary analyses of highways, structure, bridges, or traffic Commuted maintenance payments may be required for traffic signals, structures and landscaping	At cost	At cost	
12 Planning Applications				
12.1	Historic Environment Planning Advisory Service			
(a)	Pre-application advice			
	Type 1	nil	£125	YES
	Type 2	nil	£225	YES
	Type 3	nil	£325	YES
	Type 4	nil	£400	YES
	Type 5	nil	cost by negotiation	YES
	Priority turn around	nil	£50	YES
	Additional site visits	nil	£40 per hour	YES
(b)	Post-determination advice			
	Type 1	nil	£200	YES
	Type 2	nil	£375	YES
	Type 3	nil	£550	YES
	Type 4	nil	£750	YES
	Type 5	nil	cost by negotiation	YES
	Priority turn around	nil	£50	YES
	Additional site visits	nil	£40 per hour	YES
(c)	Historic Building Appraisal and Recording			
	Pre-application	nil	£125	YES
	Monitoring works/Report assessment	nil	£200	YES
	Priority turn around	nil	£50	YES
	Additional site visits	nil	£40 per hour	YES
	Consultations and developments that are not subject to these charges are householder planning applications, academic research, enquiries from the general public, including amenity societies, Neighbourhood Plan groups, enquiries from Local Planning Authorities and Parish Councils.			
	Description of types of consultations and development to which these charges apply:			
	Type 1	Developments consisting of single residential/small commercial or agricultural units.		
	Type 2	Developments consisting of between 2-9 residential units, or residential sites or commercial/agricultural unit(s) covering an area of up to 0.5ha and small scale wind turbine developments of less than 3 turbines in total.		
	Type 3	Developments consisting of between 10-49 residential units or residential sites covering between 0.5 – 2.00 hectares, and other developments 0.5 – 2ha in size.		
	Type 4	Developments consisting of between 50-199 residential units or residential sites 2 – 4ha, and other developments 2 – 4ha in size.		
	Type 5	Developments consisting of over 200+ residential units or residential sites over 4ha, and other developments over 4ha in size.		
12.2	Request for Statement of Common Ground for planning appeals	General minimum of £1,000, figure to be negotiated on case by case basis.	General minimum of £1,000, figure to be negotiated on case by case basis.	
13 Room Hire - Stover Country Park				
13.1	Room hire for DCC staff			
	1 day	£120	£120	
	Half day	£60	£60	
	2 hours	£30	£30	
13.2	Room Hire for non DCC organisations			
	1 Day	£150	£150	
	Half day	£75	£75	
	2 hours	£40	£40	
14 Off Street Parking at County Council facilities				

14.1	Grand Western Canal			
(a)	Up to 2 hours	£1.50	£1.50	
(b)	All day	£3.00	£3.00	
14.2	Stover Park			
(a)	Up to 2 hours	£1.20	£1.20	
(b)	All day	£2.50	£2.50	
14.3	Season Tickets			
(a)	Stover Country Park	£22	£22	
(b)	Grand Western Canal	£20	£20	
14.4	New off street parking places tariffs to be reviewed by Cabinet or HATOCs		variable	Yes
15 Charges for Guided Walks				
15.1	Stover Country Park			
(a)	Adults	free in 2013-14	Free	
(b)	Children	free in 2013-14	Free	
16 Boating Permits – Grand Western Canal				
16.1	Portable Unpowered			
	1 Day	£5	£5	
	1 week	£12	£12	
	1 Year	£50	£50	
16.2	Portable Powered under 12 ft			
	1 day	£10	£10	
	3 days	£20	£20	
	1 week	£30	£30	
	6 months	£80	£80	
	1 Year	£100	£100	
16.3	Portable Powered 12 ft & over			
	1 day	£15	£15	
	3 days	£25	£25	
	1 week	£35	£35	
	6 months	£100	£100	
	1 Year	£130	£130	
16.4	Moored boats under 30 ft			
	0 - 3 months	£80	£100	Yes
	3 - 6 months	£130	£150	Yes
	6 - 12 months	£200	£220	Yes
16.5	Moored boats 30 ft & over			
	0 - 3 months	£100	£120	Yes
	3 - 6 months	£180	£210	Yes
	6 - 12 months	£280	£310	Yes
17 Road Traffic Regulation				
17.1	Traffic Regulation Orders		Variable	Yes
17.2	Route signs - tourism signing applications			
(a)	Not including Trunk Roads	£70	£70	
(b)	Including Trunk Roads	£285	£285	
(c)	Design fee for one sign	£180	£180	
(d)	Design fee for two signs	£280	£280	
(e)	Design fee for three signs	£330	£330	
(f)	Design fee for each additional sign above three	£20	£20	
(g)	Supply & Installation of signs	cost + 10% administration fee + 10% maintenance fee (VAT exempt)	cost + 10% administration fee + 10% maintenance fee (VAT exempt)	
18 Building Consents				
18.1	Consent to deposit building materials /make temporary excavation in highways (Section 171)			
(a)	Consideration of application for consent not including excavation;			
	(i) Application giving 10 or more days notice	£45	£65	Yes
	(ii) Emergency applications giving less than 10 days notice	£100	£100	
	(iii) Extension to Licence Period		£45	Yes
(b)	Consent to make temporary excavation in highway (Section 171)			
	(i) Administration Fee	£120	£120	
	(ii) Inspection Fee	£150	£150	
	Total Licence Fee	£270	£270	
(c)	Undertaking site inspections to monitor compliance with consent	£70	£70	
18.2	Control of construction of cellars under street (section 179)			
(a)	Consideration of an application for consent to construct cellar under any part of the street			
	(i) Application giving 25 or more working days	£45	£65	Yes
	(ii) Applications giving less than 10 days notice	£100	£0	Yes
(b)	Where site visit is required during consideration of application of consent or construction, charge for each site visit	£70	£70	
18.3	Control of Openings into Cellars (Section 180 (1))			
(a)	Consideration of an application for consent to make an opening in a footway as an entrance to cellar			
	(i) Application giving 25 or more working days	£45	£65	Yes
	(ii) Applications giving less than 10 days notice	£100	£0	Yes
(b)	Where site visit is required during consideration of application of consent or construction, charge for each site visit	£70	£70	
18.4	Control of light cellars (Section 180 (2))			
(a)	Consideration of an application to carry out works in a street to provide light to premises under or abutting the street.			
	(i) Application giving 25 or more working days	£45	£65	Yes
	(ii) Applications giving less than 5 days notice	£100		Yes
(b)	Where site visit is required during consideration of application of consent or construction, charge for each site visit	£70		
19 Vehicle crossings over footways and verges (Section 184)				
19.1	Where site visit is required during consideration of application for consent, charge each visit.			
	(i) Administration fee	£45	£60	Yes
	(ii) Survey Fee	£70	£85	Yes
	(iii) Construction Inspection fee	£70	£65	Yes
	Inspection fee 3-6 mths after consultation		£20	Yes
	Inspection fee 22 mths after consultation		£20	Yes
	Total		£250	
19.2	Non Compliance or unlicensed vehicle crossing			
	(i) Inspection fee	£0	£40	Yes
	(ii) Core sample and report	£0	£155	Yes
	(iii) Issue Notice	£0	£22	Yes
	(iv) Raise Debtor invoice	£0	£8	Yes

	Sub Total		£225	Yes
(v)	Works Executed by Term Maintenance contractor commissioned by DCC	unit rates + overheads	unit rates + overheads	
20 Illegal signs/Café Licences				
20.1	Removal of unauthorised signs			
(a)	Payment in advance of returning the signs	£45	£45	
(b)	Removal from site	£70	£70	
	Total cost	£115	£115	
20.2				
(a)	Street Café licences	£200	£200	
(b)	Annual renewal fee	£85	£85	
21 On Street Parking Charges and Fines				
	Any changes reviewed by Cabinet or HATOCs.	Variable	variable	
22 Resident and business Parking permits				
22.1				
(a)	Residents Parking Permits	£20	£30	YES
(b)	Residential Visitor book of 30 permits	£20	£30	YES
(c)	Essential Visitors Permit	Free	£30	YES
22.2	Business Permits			
(a)	First Permit	£25	£30	YES
(b)	Second Permit	£75	£75	
(c)	Third Permit	£150	£150	
(d)	Charity Parking Permits	£20	£30	YES
22.3	Dispensation Permits			
(a)	Annual Permit		£45	Yes (new)
(b)	Daily Permit		£5 (+£5 admin application charge)	Yes
(c)	Scratchcard		£60	Yes (new)
(d)	Hotel/Guest House Permit book of 20 permits	£24	£30	Yes
23 Appledore Boat Quay permits				
23.1	Permits for boats to be left on a defined parking area on Appledore Quay.	£25	£25	
24 Travel and Transportation - Passes and Permits				
24.1	Home to School / College - Travel Passes			
	Replacement Bus Passes	£5	£5	
	Replacement Smartcard Passes	£5	£5	
24.2	National Travel Scheme Passes			
	Replacement NTS Passes	£10	£10	
	Senior Rail Cards (Devon residents only)	£23	n/a	Yes
24.3	Transport Permits			
	Section 19 Permits	£11	£11	
25 Sponsorship of Roundabouts				
25.1	Sponsorship of planting on a roundabout (for 3 years)	£20 mth/£240 a year	£1,000	Yes
(a)	Administration fee	£45	£65	Yes
	Total cost of application (3 years)	£765	£1,065	Yes
26 Banners and Seasonal Decorations				
26.1	Application	£45	£45	
(a)	Site Inspection (if required)	£70	£70	
26.2	Seasonal Decorations and Hanging Baskets			
(a)	Basic Application	£45	£45	
(b)	Complex Application (involving street lighting, and WPD approval, multiple decorations on multiple streets)	£0	£125	YES
(c)	Additional Site Inspection (if required)	£0	£70	YES
(d)	Subsequent year - Duplicate of previous application	£0	£35	YES
27 Placing containers				
27.1	Application	£45	£45	
	Site inspection (if required)	£70	£70	
28 Highways Act 1980 - Section 154				
28.1	Highways Act 1980 S154(1) - Obstructive Vegetation			
(a)	Failure to Comply with a Notice under Section 154(1)			
	i) Site visit by Highway Officer to confirm non-compliance	£0	£40	
	ii) Issue of a Notice under the Highways Act	£0	£22	
	iii) Raising a debtors invoice	£0	£8	
	Sub Total		£70	
	(iv) Cost of remedial works by TMC or framework contractor - unit rate + overheads		Unit rate + overheads	
	Total		£70 + Cost of Work	YES
(b)	Request for DCC to undertake work to comply with a Notice under Section 154(1)			
	i) Raising a debtors invoice		£8	YES
	ii) Administration Fee		£16	YES
	Sub Total		£24	YES
	iii) Cost of remedial works by TMC or framework contractor - unit rate + overheads		Unit rate + overheads	YES
	Total		£24 + Cost of Work	YES
28.2	Highways Act 1980 S154(2) - Dangerous Trees			
(a)	Failure to Comply with a Notice under Section 15(2)			
	i) Tree inspection including reinspection		£100	YES
	ii) Issue of a Notice under the Highways Act		£22	YES
	iii) Raising a debtors invoice		£8	YES

		Sub Total		£130	YES
	iv)	Cost of remedial works by TMC or framework contractor - unit rate + overheads		Unit rate + Overhead	YES
		Total		£130	
(b)	Request for DCC to undertake work to comply with a Notice under Section 154(2)				
	i)	Raising a debtors invoice		£8	YES
	ii)	Administration Fee		£16	YES
		Sub Total		£24	YES
	iii)	Cost of remedial works by TMC or framework contractor - unit rate + overheads		Unit rate + Overhead	YES
		Total		£24 + Cost of Work	YES
29	Licensed commercial use of Historic Environment Record data				
(a)	Commercial developments of up to 9 residential units, or residential sites or commercial/agricultural unit(s) covering an area of up to 0.5ha and small scale wind turbine developments of less than 3 turbines in total.		nil	£60	YES
(b)	Commercial developments of 10 or more residential units, or residential sites or commercial/agricultural unit(s) covering an area of more than 0.5ha, wind turbine developments of more than 3 turbines, and linear projects e.g. roads, pipelines, railways, and quarries.		nil	£90	YES
30	Disabled Bays and Access Protection Markings				
(a)	Provision of on street residential style disabled bay		free	£150	YES
(b)	Provision of Access Protection Markings across vehicle crossings		free	£160	YES